



Chapleau Cree First Nation

P.O. Box 400 ♦ Fox Lake Reserve ♦ Chapleau, Ontario ♦ P0M 1K0

Tel: (705) 864-0784 ♦ Fax (705) 864-1760

reception@chapleaucree.ca

EMPLOYMENT OPPORTUNITY

Position: Residential School Initiative Lead (Contract Position – ending March 31, 2026, with possible extension)

Location: The Chapleau Cree First Nation (CCFN) is a member of the Mushkegowuk Council and is situated on the Fox Lake Reserve, located just outside the community of Chapleau. The community is approximately four hours north of Sault Ste. Marie and two hours southwest of Timmins.

Description: Chapleau Cree First Nation, Brunswick House First Nation and Chapleau Ojibwe First Nation are jointly leading a Residential School Survivor Project to establish protocols to guide the work uncovering the truth of what happened at St. John's (Anglican) Indian Residential Schools, their families, and the community. To support this project, Chapleau Cree First Nation is looking for an Initiative Lead to guide this work.

Preferred Qualifications:

- ✓ Highly organized with ability to multitask and manage workload effectively.
- ✓ Experience with coordinating and scheduling.
- ✓ Member of Chapleau Cree First Nation.
- ✓ Trauma-informed training an asset. *Training opportunities may be available.
- ✓ Strong knowledge and awareness of Indigenous culture and history
- ✓ Behave in a manner that serves as an example of positive cultural values, attitudes, beliefs, and actions.

Skills:

- ✓ Management skills
- ✓ Post-secondary education in Indigenous studies and/or combination of an equivalent and relevant education
- ✓ Ability to work autonomously.
- ✓ Previous working experience in First Nation communities

Duties/Responsibilities:

- ✓ Primary liaison between the community leadership and the Technical Team undertaking the work.
- ✓ Leading the work of developing an Initiative Plan, within the first year, to guide the subsequent years of work
- ✓ Identifying, engaging with, and contracting relevant professional services and overseeing the work conducted by third parties in support of the initiative.
- ✓ Overseeing the implementation of the Initiative plan and budget, including overseeing development of relevant activity and reporting to funding agencies.
- ✓ Overseeing successful implementation of the Communications Plan to ensure leadership, Survivors and all other relevant parties are well-informed.
- ✓ Establish a Technical Working Group to ensure successful implementation of the Initiative Plan
- ✓ Overseeing recruitment of and supervision of Community Coordinators for the initiative.
- ✓ Working closely with the Technical Working Group, including the mental health professionals, on all elements of the Initiative.
- ✓ Other related duties as requested

Wage: \$ 95,000.00 – \$ 100,000.00

Closing Date: October 17, 2025, or until filled

Individuals are invited to submit their application, résumé and three references to the following:

Edith Larocque, Band Administrator
Chapleau Cree First Nation
P.O. Box 400
Chapleau, ON P0M 1K0
bandadmin@chapleaucree.ca

We thank all applicants, but only those selected for an interview will be contacted.
First Nation individuals and CCFN band members are encouraged to apply!