



Project: Borden Lake
Location: Chapleau, Ontario
Rotation: 7/7
Shift Length: 11 hours shift length
Compensation: Redpath Canada Limited offers comprehensive benefits
Pre-Employment Requirement Clear Drug and Alcohol Testing

Applicants are now invited to apply for the Warehouse Attendant position.

Job Summary:

The Warehouse Attendant is responsible for performing crating, packaging, packing, cleaning, loading, picking, billing, yard and building maintenance tasks. This includes, but not limited to, receiving and inventory related tasks.

Duties and Responsibilities:

- Perform shipping and receiving functions
- Generate and maintain up to date accurate filing of documents on incoming and outgoing shipments.
- Maintain inventory control of warehouse and containers
- Operate company equipment
- Assist staging crew with packing goods as required
- Maintain cleanliness of warehouse and yard
- Identify and count parts, materials, and equipment
- Liaise with logistics vendors
- Knitting for maintenance
- Manual work
- The duties and responsibilities listed above are representative of the nature and level of work assigned and are not necessarily all inclusive.

Required Skills and Qualifications:

- High School Diploma or equivalent (Required)
- Certificate or Diploma in Purchasing, Supply Chain, Warehousing, Inventory Control and/or Logistics Management would be considered an asset.
- Computer skills
- Operate a forklift
- 1-2 Years' experience performing shipping, receiving, inventory and/or logistics.
- Experience in Mining or related industry is preferred

Pre-employment requirement

- Drug Test