



P.O. Box 400 ♦ Fox Lake Reserve ♦ Chapleau, Ontario ♦ P0M 1K0

Tel: (705) 864-0784 ♦ Fax (705)864-1760

reception@chapleaucree.ca

EMPLOYMENT OPPORTUNITY

Position:	Public Works Maintenance Supervisor (Full-Time)
Location:	The Chapleau Cree First Nation (CCFN) is a member of the Mushkegowuk Council and is situated on the Fox Lake Reserve, located just outside the community of Chapleau. The community is approximately four hours north of Sault Ste. Marie and two hours southwest of Timmins.
Description:	This position is for a maintenance supervisor for the Public Works department. The supervisor would be responsible for all facets of public development maintenance, coordination of the Public Works team, their contractors, tradesmen, participate in joint health and safety, service all departments within Chapleau Cree, and other responsibilities not directly mentioned herein.
Preferred Qualifications:	<ul style="list-style-type: none">✓ Valid G driver's license.✓ Valid D-Z driver's license.✓ Heavy equipment experience.✓ Ontario Secondary School Diploma or equivalent.✓ 3-5 years management experience.✓ Requirements of employment may include but not be limited to the successful candidate providing a clear CPIC.✓ Willing to complete Water Treatment Plant - Operator in Training Course✓ Water Treatment, Distribution Certification (OIT, Level I, II or greater)
Skills:	<ul style="list-style-type: none">✓ Must have the ability to prioritize workload, develop maintenance plans, develop work schedules, and budget preparation for the overall maintenance of CCFN Public Works departments.✓ Must plan, direct, coordinate, administer, and supervise the day-to-day activities of staff working directly under their jurisdiction.✓ Ensure their staff competently execute their duties and take any required disciplinary action.✓ Must be available for weekends and after-hours work, on call.✓ Basic computer knowledge is required.✓ Ability to learn on the job and take training for new skills as required.
Duties/Responsibilities:	<ul style="list-style-type: none">✓ Maintain the heating, ventilation, water, septic, and fire protection systems in all Band buildings and to ensure that all systems are always functioning.✓ Perform minor maintenance duties as required to maintain all Band buildings and equipment.✓ Conduct and maintain a regular inventory of maintenance equipment and supplies and provide a list of any major supplies required to the Band Administrator.✓ Conduct regular inspections of asset conditions and provide written reports to the Band Administrator.✓ Ensure the maintenance of all roads and parking lots on the reserve for safe driving conditions.✓ May be required to respond to emergency situations.✓ Will be subjected to inclement weather conditions.
Wage:	\$ 61,500.00 - \$ 66,500.00
Closing Date:	Until filled

Individuals are invited to submit their application, résumé and three references to the following:

Edith Larocque, Band Administrator
Chapleau Cree First Nation
P.O. Box 400
Chapleau, ON P0M 1K0
bandadmin@chapleaucree.ca

**We thank all applicants, but only those selected for an interview will be contacted.
First Nation individuals and CCFN band members are encouraged to apply!**