



CHAPLEAU CREE FIRST NATION  
P.O. Box 400 ♦ Fox Lake Reserve ♦ Chapleau, Ontario ♦ POM 1K0  
Tel: (705) 864-0784 ♦ Fax (705) 864-1760



## EMPLOYMENT/TRAINING OPPORTUNITY

<b>Position:</b>	Housing Internship
<b>Location:</b>	The Chapleau Cree First Nation (CCFN) is a member of the Mushkegowuk Council and is situated on the Fox Lake Reserve, located just outside the community of Chapleau. The community is approximately four hours north of Sault Ste. Marie and two hours southwest of Timmins.
<b>Description:</b>	<p>A youth employment initiative providing work experience and on-the-job training for First Nations and Inuit Youth. The goal of the program is to assist youth in pursuing long-term employment in the housing sector. For the Indigenous Workforce Development Stream.</p> <p><b>This opportunity is proudly supported by Northern Ontario Heritage Fund Corporation and is part funded through the Indigenous Workforce Development Program. It is a requirement under this program that the selected candidate for this position self-identify as an Indigenous person.</b></p>
<b>Trainee Qualifications:</b>	<ul style="list-style-type: none"><li>✓ Indigenous Youth between ages of 15-30</li><li>✓ Must not be otherwise employed throughout the internship</li><li>✓ Not receiving Employment Insurance benefits or agree to discontinue the benefits before the start of the internship</li><li>✓ Not required to reside in First Nation Community</li></ul>
<b>Skills:</b>	<ul style="list-style-type: none"><li>✓ Training provided</li></ul>
<b>Duties/Responsibilities:</b>	<ul style="list-style-type: none"><li>✓ This position provides work experience or on-the-job training in the area of housing. This will include;</li><li>✓ Assisting with the scheduling maintenance and repairs on houses and apartments owned and/or managed by CCFN</li><li>✓ Assisting the Housing Manager with construction and renovation projects</li><li>✓ Liaising with Public Works and other departments concerned in ongoing tasks</li><li>✓ Preparing and delivering notices, letters, emails and other communications as directed</li><li>✓ Assisting in cleaning and preparing houses and apartments for tenants</li><li>✓ Other related duties as deemed necessary</li></ul>
<b>Hourly Wage:</b>	\$25.00
<b>Closing Date:</b>	Until filled



Individuals are invited to submit their application, résumé and three references to the following:

Edith Larocque, Band Administrator  
Chapleau Cree First Nation  
P.O. Box 400  
Chapleau, ON POM 1K0  
[bandadmin@chapleaucree.ca](mailto:bandadmin@chapleaucree.ca)

Subject Line: **Employment:** Housing Intern

*Note: Electronic bids missing the above subject may be missed from consideration.*  
**We thank all applicants, but only those selected for an interview will be contacted.**  
**First Nation individuals and CCFN band members are encouraged to apply!**