



Chapleau Cree First Nation
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Invitation to Bid For Provision of Catering Services to Chapleau Cree First Nation Band Office

Chapleau Cree First Nation will be hosting an Ontario Trillium Foundation Recognition Dinner on Wednesday, March 11, 2020 at 5:30 PM

Brief Description	Dinner for approximately 40 participants. Entrée, fruit, vegetables, dessert Coffee, water, juice, tea *Please Note: Adjustments will be made as for any increases in the number of participants*
Contract Duration	March 11 th , 2020
Venue	Chapleau Cree First Nation Band Office - Hall

- Interested bidders will be required to submit a healthy menu for the event, to be included with the bid.
- All shopping, storage, transportation, preparation, serving and clean-up of food supplies will be the responsibility of the successful bidder.
- Kitchen, cooking equipment, tablecloths, napkins, utensils will be provided by Chapleau Cree Health.
- The successful bidder will be responsible for all necessary clean up and disposal of leftover food. Kitchen must be returned to original condition.
- 50% holdback will be instituted on any advances to be released after inspection of kitchen/facility clean-up and return of any tablecloths removed from premises for cleaning following the event.

Interested candidates are welcome to submit a bid and proposed menu plan to:

Edith Larocque, Band Administrator
Chapleau Cree First Nation
P.O. Box 400
Chapleau, ON P0M 1K0

or by email to bandadmin@chapleaucree.ca

Subject Line: Catering Bid: February 28, OTF Recognition Dinner

Note: Electronic bids missing the above subject may be missed from consideration.

Deadline to submit bid and menu will be FEBRUARY 28TH, 2020