



KUNUWANIMANO CHILD AND FAMILY SERVICES

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

PREVENTION SUPERVISOR

POSITION: PREVENTION SUPERVISOR (Non-Union Position)

COMPETITION: 20-02R

LOCATION: All Districts

STATUS: Full-time – 35 hours per week

SALARY: \$ 55,000-70,928 per annum

CLOSING DATE: Open until filled

JOB SUMMARY: Reporting to the Prevention Manager, the Prevention Supervisor is responsible for the delivery of treatment and support programs and services to children and their families within the 11 Native communities served by Kunuwanimano through teams of community based Family Circle of Support.

REQUIRED QUALIFICATIONS:

- MSW BSW or a combination of work experience and education will be considered; 5 years of Clinical Experience
- Two (2) years of previous supervisory experience within a social service context; 2 years of program development;
- Demonstrate excellent management and administrative skills;
- Demonstrate excellent analytical skills in order to evaluate program needs and results;
- Demonstrate the ability to organize and prioritize a variety of competing and urgent demands;
- Knowledge of the Child and Youth Family Services Act;
- Knowledge of and experience with word processors and/or database systems;
- Ability to work independently and a willingness to work flexible hours;
- Willingness to travel and have access to a reliable vehicle;
- Must possess a class "G" driver's license; Ability to speak a Native language will be considered a major asset

KEY RESPONSIBILITIES:

- Ensures the provision of fair, equitable, respectful and culturally relevant service to First Nations families, children and youth, consistent with the vision, mission and values of Kunuwanimano;
- Contributes to maintaining effective partnerships with First Nations Councils, Elders, committees, and applicable agencies;
- Collaborates with relevant communities to explore options and alternative strategies to address complex issues affecting First Nations children and families;
- Develops linkages within the broader Native context, including on and off-reserve communities, and their service representatives;
- Oversees the day-to-day operation of all prevention support services, and ensures compliance with all legislative requirements;
- Ensures the prompt assignment, transfer and closing of cases and maintains detailed records and systems for tracking cases;
- Ensures compliance with all reporting and documentation requirements and standards, within prescribed time lines;
- Responds to issues and complaints, in accordance with the procedures and protocols detailed in the Complaint Review Process, Serious Occurrences and Service Reviews;
- Participate and provide leadership to the ongoing evolution and review of programs and services, to ensure, the provision of culturally appropriate and relevant services to First Nations children, families and caregivers;

We offer a competitive compensation package and opportunities for professional development.

Please refer to our website: www.kunuwanimano.com/employment.htm, for posting details. A detailed job description is available upon request. Please quote the Competition No. in your cover letter and resume, and submit by email to HR@kunuwanimano.com, by fax to 705 266-9122 or by mail to:

Human Resources
Kunuwanimano Child & Family Services
401 Cedar Street South
Timmins, ON
P4N 2H7

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

Only those considered for an interview will be contacted

Thank you for your interest in Kunuwanimano